

ARRIVE MINISTRIES LANGUAGE ASSESSMENT

Instructions Form

The ***student form*** of the language assessment assesses reading and writing. The ***tutor form*** of the language assessment assesses speaking and listening.

1. When a new student arrives, greet them, and give them the ***student form*** of the language assessment (pages 1-2). Tell the student that this is NOT a test. Rather, this is to help us know what materials will be most helpful for tutoring.
2. Tell the student to fill out sections A-C as best as they can. If they are unable to complete it, work together to complete all the sections. Note if/where the student has difficulty completing items (It helps if you write in a different color ink). If a question is difficult for your student, consider giving examples, but be careful to probe deeper than a simple Y/N answer. For section C, consider helping the student brainstorm three small, practical steps in order to work towards their main goals for tutoring.

For example, if the student has a goal of communicating with her children's teachers, three small, practical steps may include: 1) Writing and saying her children's names and birthdates; 2) Working on spoken and written vocabulary to describe feelings and behaviors (e.g. "My daughter is *struggling* with math", "My son *feels bullied* by the other students"); 3) Practicing how to set up an appointment with the teacher.

3. ***Tutor form*** (page 3). This section is administered as an oral interview. Follow the directions on the form. Note if/where the student has difficulty answering items.
4. Use the ***leveling form*** (page 4-5) to determine appropriate levels and look for corresponding material recommendations.

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Student Form

SECTION A

First Name: _____

Last Name(s): _____

Phone Number: (_____) _____ - _____

☐ this is a good way to contact me

Whatsapp Number: _____

☐ this is a good way to contact me

Email: _____

☐ this is a good way to contact me

Birth Date: _____

Street Address: _____

City: _____

State: _____

Zip Code: _____

Availability (circle which days you're available):

 Mondays Tuesdays Wednesdays Thursdays Fridays Saturdays Sundays

Family Members (if children, please add age of each)

Name: _____

Age: _____

Name: _____

Age: _____

Name: _____

Age: _____

Name: _____

Age: _____

Name: _____

Age: _____

SECTION B

What country are you from?

Which languages do you speak?

Which languages do you read?

Have you attended school in the past? Where did you attend school?

Do you currently attend school or English classes? Where?

SECTION C

What goals do you have for learning English?

What will you have to do to make your goals happen?

1.

2.

3.

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Tutor Form

SECTION A

The tutor should read the bolded items out loud and note the student's answers.

“Please name the following items” (point to the following items) Pen Table Chair

“What color is your shirt?” _____ **“What color is my shirt?”** _____

“What am I doing right now?” (mime the following actions) Walking Writing Sitting

SECTION B

“Please answer the following questions in a complete sentence.”

“What are your favorite foods?”

“What do you like to do?”

SECTION C

“What is similar about your home country and the United States? What is different about your home country and the United States?”

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Leveling Form

Circle the appropriate levels for both reading and writing (R&W) and speaking and listening (S&L). Consider the student's levels and goals to find appropriate tutoring materials. If you have questions, speak with the Arrive Staff/SALT site coordinator. * It is possible that students will level higher in one area over the other. Look to their goals to help determine which materials will help them best.

Pre-beginner

R&W: student has difficulty filling out most of the student form. The student may be at this level if...

- They write random letter/numbers in response to items
- They write in their first language
- They write their name, but are unable to fill out additional items
- They may not write at all or know how to hold a pencil.

S&L: student has difficulty responding to any questions meaningfully from the tutor form. The student may be at this level if...

- They look at you blankly
- They try to ask another person for assistance in their first language
- They point to a pen when instructed to point to the chair.
- They give incorrect answers for all/most items

Beginner:

R&W: student is able to fill out section A of the student form. The student may be at this level if...

- They can fill out section A, but have spelling errors
- They incorrectly write their city name in the state response line
- They can complete some, but not all, of the section B items

S&L: student responds appropriately to section A questions from the tutor form. The student may be at this level if...

- They answer questions correctly, but don't answer questions in a complete sentence
- They make a closely related vocabulary error (e.g. pencil for pen)
- They answer some, but not all, of the section B questions

Intermediate:

R&W: student is able to fill out section B of the student form. The student may be at this level if...

- They fill out section A-B items, but have some spelling or grammar errors
- They can complete some, but not all, of the section C items
- They fill out section C items, but their answers are difficult to understand

S&L: student responds appropriately to section B questions from the tutor form. The student may be at this level if...

- They attempt to answer section A-B questions in complete sentences
- They have grammatical errors that do not change the meaning of the answer
- They answer some, but not all of the section C items

Advanced:

R&W: student is able to fill out section C of the student form. The student may be at this level if...

- They can fill out sections A-C questions, but may have some spelling or grammar errors
- All answers are clear and easy for the tutor to understand

S&L: student responds appropriately to section C questions from the tutor form. The student may be at this level if...

- They respond to section A-C questions in complete sentences
- All their answers are clear and easy for the tutor to understand
- Their rate of speech is steady and fluid
- Student is able to expand on answer with more complex details in section C questions